



Please keep this page for your permanent record of the application

VILLAGE GREEN CO-OPERATIVE HOMES INC.

Village Green Co-operative Homes Inc. has been incorporated for the purpose of providing affordable housing accommodation for its members. The Co-op is administered by and for the members through their elected Board of Directors. In this administration, there shall be no discrimination against any applicant by reason of race, national or ethnic origin, colour, religion, age, sex, sexual orientation, marital status, or conviction for which pardon has been granted.

APPLICATION PROCEDURE

Applicants for membership and residence at Village Green Co-op must complete the application form with full information as indicated, pay a processing fee of \$15 by debit (cash, cheques, credit cards NOT accepted) per adult household member and participate in an orientation and membership interview. The following **MUST** be included with the application, or it will not be accepted:

- **3 most recent paystubs for all adult members of the household (with year-to-date amount),**
- OR**
- **Letter of employment with start date and yearly salary/wages, AND**
- **Tax slips (T4, T4A, T5, T5007, etc.) and Notice of Assessment from most recent tax year**

If you foresee any problems with your credit check such as a bankruptcy that has been discharged or a consumer proposal, you are highly encouraged to include the relevant documents with your application.

MEMBERSHIP SELECTION CRITERIA

The following criteria will be taken into consideration by the Board of Directors and Interviewers when evaluating an application for membership:

1. Applicants must be prepared and willing to participate in the development of Village Green Co-op as a community.
2. Applicants must be prepared to abide by the Bylaws, Agreements, rules and regulations set by the Co-operative.
3. Applicants must be prepared to respect the human and civil rights of others.
4. Applicants must be financially responsible.
5. Applicants' family size must be appropriate for the available unit.

OBLIGATIONS OF MEMBERSHIP

Applicants who are approved for membership will be expected to:

1. Participate in the decision-making process by attending meetings.
2. Share responsibility for the operation and administration of the Co-op by taking a turn on the Board of Directors, committees, or special projects.
3. Work to minimize the Co-op's costs through voluntary labour.
4. Become educated in the principles and functioning of the Co-op.
5. Pay the housing charge, membership fee, and member **deposit** as and when required.
6. Sign and abide by the terms of the Housing Agreement.
7. Treat the unit assigned with the care and attention due a family home.
8. Pay all fees and service charges for heating, electricity, and telephone during the member's residence in the assigned unit

RIGHTS OF MEMBERSHIP

Upon approval by the Board of Directors and signing of the Housing Agreement, the member is entitled to quiet enjoyment of the unit assigned as long as the member continues to uphold and abide by the terms of the Bylaws, Agreements, rules and regulations as set down by the Co-operative from time to time. Each member is entitled to one vote on each item of business for which a vote of the membership is required or sought. There will be no voting by proxy.

TERMINATION OF OCCUPANCY RIGHTS

A member's occupancy rights may be terminated by a majority decision of the Board of Directors, providing that proper notice has been given in accordance with the Housing Agreement.